

The Village of Northfield

REGULAR COUNCIL MEETING AGENDA

FEBRUARY 12, 2020, 7:30 p.m.

10455 NORTHFIELD ROAD

NORTHFIELD VILLAGE, OHIO 44067

Pledge of Allegiance

Call to Order; Roll Call

Approval of Minutes: January 22, 2020 Regular Council Meeting

Ally Varley—American Red Cross

Presentation of Petitions, Memorials, and Remonstrances

Reports of Municipal Officers:

Jesse J. Nehez, Mayor
Finance Director, Jennifer Potvin
Richard Wasosky, Engineer
Brad Bryan, Law Director

Department Heads:

John Zolcus, Police Chief
Jason Buss, Fire Chief
Jason Walters, Service/Building Superintendent

Reports of Municipal Boards and Commissions:

Alan Hipps, Planning Commission
Mayor Nehez, Recreation Board
Mayor Nehez, Cemetery Board

Reports of Standing Committees:

Finance, Nick Magistrelli
Roads and Public Works, Jennifer Domzalski
Health and Welfare, Keith Czerr
Wages and Working Conditions, Gary Vojtush
Fire and Safety, Renell Noack
Buildings and Grounds, Alan Hipps

Legislation:

Ordinance No. 2020-05, An Emergency Ordinance Amending Section 258.04(a) of the Codified Ordinances Relating to Holidays for Full-Time Employees (Second Reading)

Resolution No. 2020-06, An Emergency Resolution Authorizing Professional Service Fees to be Paid to Baker Bednar Snyder & Associates Inc. for Architectural, Engineering, and Interior Design Services for the Fire Station Addition and Renovation Project (First Reading)

Resolution No. 2020-07, An Emergency Resolution Authorizing the Mayor to Accept a Northeast Ohio Public Energy Council Energized Community Grant (First Reading)

Old Business; New Business; Announcements

Executive Session (If needed)

Adjournment

VILLAGE OF NORTHFIELD ORDINANCE NO. 2020-05
AN EMERGENCY ORDINANCE AMENDING SECTION 258.04(a) OF THE CODIFIED
ORDINANCES RELATING TO HOLIDAYS FOR FULL-TIME EMPLOYEES

WHEREAS, the Mayor and Council desire to amend Section 258.04(a) of the Village's Administrative Code pertaining to Holidays for full-time employees, in order to provide paid holiday benefits to full-time employees immediately upon their hiring and regardless of whether they are off work immediately preceding or after the holiday.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That the Council of the Village of Northfield hereby and herein amends Section 258.04(a) of the Village's Administrative Code relating to Holidays for full-time employees, retroactive to January 1, 2020, as indicated in the attachment hereto.

SECTION 2. That the rest and remainder of the Codified Ordinances shall remain as presently drafted unless inconsistent herewith.

SECTION 3. That all formal actions of this Council concerning and relating to the deliberation and adoption of this Ordinance were taken in an open meeting of this Council or any of its legal committees and/or were in compliance with all legal requirements.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the public peace, health, and welfare of the residents of the Village of Northfield, for the reason that this amendment will assist with the Village's ability to attract a qualified and talented workforce and more efficiently administer vacation benefits for full-time non-union employees, and this Ordinance shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Village of Northfield Charter Section 4.11.

IN WITNESS WHEREOF, we have hereunto set our hands this _____ day of _____, 2020.

Nicholas Magistrelli, Pres. Pro-Tem of Council

Jesse J. Nehez, Mayor

Approved as to Legal Form.

Bradric T. Bryan, Director of Law

I, Jennifer Potvin, Clerk of Council of the Village of Northfield, Summit County, Ohio, do hereby certify that the foregoing Resolution was duly and regularly passed by Council at a meeting held on the _____ day of _____, 2020.

Jennifer Potvin, Clerk of Council

258.04 HOLIDAYS FOR FULL-TIME EMPLOYEES.

(a) All employees who are classified as full-time, which are those employees who regularly work no less than forty hours per week, shall receive eight hours pay, at their last preceding wage rate, for each of the holidays listed below occurring during their employment. ~~Such full-time employees shall have had at least six months of full-time service prior to the month in which the holiday occurs.~~ Such employees shall not be required to work on any such holiday, except in the case of an emergency and/or need as determined by the head of the department and/or the Mayor, and in such a case such employees shall receive pay for all hours worked in addition to the holiday pay. ~~To be entitled to such holiday pay, such employees shall be present and working their regularly scheduled hours on the work day preceding and the next day following such holiday, unless they are on vacation leave previously approved by the Mayor.~~

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VILLAGE OF NORTHFIELD RESOLUTION NO. 2020-06

**AN EMERGENCY RESOLUTION
AUTHORIZING PROFESSIONAL SERVICE FEES TO BE PAID TO BAKER
BEDNAR SNYDER & ASSOCIATES INC. FOR ARCHITUECTURAL, ENGINEERING,
AND INTERIOR DESIGN SERVICES FOR THE FIRE STATION ADDITION AND
RENOVATION PROJECT**

WHEREAS, on June 26, 2019, Council authorized the Village's Agreement with Baker Bednar Snyder & Associates Inc. ("Baker Bednar Snyder") to perform architectural, engineering, and interior design services in connection with the Fire Station Addition and Renovation Project (the "Project"); and

WHEREAS, that Agreement provided that Baker Bednar Snyder be compensated in the amount of 9% of the construction cost of the Project; and

WHEREAS, Baker Bednar Snyder has provided a construction cost estimate for the Project to the Village in the amount of 2.8 million dollars and completed the schematic design work, design development work, and construction documents for the Project; and the construction portion of the Project has been advertised and put out to bid; and

WHEREAS, as of this date, Baker Bednar Snyder has been paid \$62,100 by the Village in connection with its agreement, an additional \$56,700 is presently owed, and additional sums will be owed in connection with the procurement and construction phases of the Project; and

WHEREAS, now that the construction cost estimate has been received, the Village Finance Department and Council desire to authorize and appropriate the proper estimated amount of maximum fees owed under the Village's Agreement with Baker Bednar Snyder so that those fees can be properly budgeted and paid on a timely basis.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That Council hereby and herein authorizes and appropriates the amount of \$300,000 to pay professional fees to Baker Bednar Snyder in connection with its June 26, 2020 Agreement with the Village related to the Fire Station Addition and Renovation Project.

SECTION 2. That all formal actions of this Council concerning and relating to the deliberation and adoption of this Resolution were taken in an open meeting of this Council and/or were in compliance with all legal requirements.

RESOLUTION NO. 2020-06
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SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health, and welfare of the residents of the Village of Northfield for the reason that it will assist with the operation of a Village Department and the timely payment of Village obligations pursuant to a contract, and this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Village of Northfield Charter Section 4.11.

IN WITNESS WHEREOF, we have hereunto set our hands this _____ day of _____, 2020.

Nicholas Magistrelli, Pres. Pro-Tem of Council

Jesse J. Nehez, Mayor

Approved as to Legal Form.

Brdric T. Bryan, Director of Law

I, Jennifer Potvin, Clerk of Council of the Village of Northfield, Summit County, Ohio, do hereby certify that the foregoing Resolution was duly and regularly passed by Council at a meeting held on the _____ day of _____, 2020.

Jennifer Potvin, Clerk of Council

VILLAGE OF NORTHFIELD RESOLUTION NO. 2020-07

**AN EMERGENCY RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT A
NORTHEAST OHIO PUBLIC ENERGY COUNCIL ENERGIZED COMMUNITY GRANT**

WHEREAS, the Village is a member of the Northeast Ohio Public Energy Council ("NOPEC") and is eligible for a NOPEC Energized Community Grant for 2020 ("NEC Grant") as provided for in the NEC Grant Program Guidelines; and

WHEREAS, the Village previously entered into a Grant Agreement with NOPEC in 2018 to receive one or more NEC Grants and is required to adopt a resolution indicating its acceptance of the NEC Grant for 2020.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That Council finds and determines that it is in the best interests of the Village to accept a 2020 NEC Grant in the amount of \$10,762.

SECTION 2. That all formal actions of this Council and any actions of its committees that resulted in those formal actions concerning and relating to the passage of this Resolution were taken in meetings open to the public and/or in compliance with law.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health, and welfare of the residents of the Village of Northfield for the reason that the Village is required to adopt this legislation and provide it to NOPEC in order to receive the grant, and this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Village of Northfield Charter Section 4.11.

IN WITNESS WHEREOF, we have hereunto set our hands this _____ day of _____, 2020.

Nicholas Magistrelli, President Pro-Tem of Council

Jesse J. Nehez, Mayor

Approved as to Legal Form.

Bradric T. Bryan, Director of Law

I, Jennifer Potvin, Clerk of Council of the Village of Northfield, Summit County, Ohio, do hereby certify that the foregoing Resolution was duly and regularly passed by Council at a meeting held on the _____ day of _____, 2020.

Jennifer Potvin, Clerk of Council