

LONGWOOD MANOR HISTORICAL SOCIETY (LMHS) MEETING

July 26, 2022

PRESENT: Deb Mikulski, Dorothy Berman, Les Berman, John Leben

REPRESENTING CITY OF MACEDONIA: Jason Chadock, Sam Edgar

The July 26, 2022, meeting of the LMHS was **called to order** at 10:07 AM, by President, Deb Mikulski. The Pledge of Allegiance was recited.

President's report was given by Deb. Dunn-Rite roofing is to start the flat roof repairs on July 29. They have been delayed due to weather. Concert on July 21 by University Heights Symphonic Band was very successful. There were about 85-100 people present. Some people stayed in their cars to listen. Flag was presented by VFW color guard and Deb will send them a thank-you note. Missing Soldier table was on display outside and has been moved into the library for permanent display. Deb will send a thank-you note to the service director for the sign they made and put up to advertise the concert.

Operations Report/Repairs Report was given by John L. He has completed temporary repairs to the door to the flat roof. He has replaced the door with a piece of plywood that will hopefully decrease chance of leaking due to rain. He will work on repairing the door. There is concern for water damage on ceiling in the library near fireplace. Old patch is showing cracks and bowing. This area needs to be monitored. John has not replaced the wood on the south side of the patio overhang yet. Dining room ceiling repairs are ongoing. Work has been slow as Ian Mikulski has had job responsibilities and is now the proud father of a baby girl. John inquired as to what is the next project to be started on.

Barn report was tabled as John C. was unable to attend due to work schedule. Jason stated that the city will evaluate the barns, and do the required maintenance to keep them safe for the service department. They do not plan on doing anything special. Jason requested that if there is a specific project John C. wants to discuss to please contact him.

Secretary report was given by Dorothy. The draft minutes of the June 28th meeting had been electronically sent to the officers/active members. A motion was made by John L, seconded, and passed to accept the minutes as distributed. A request has been made to send the minutes via email, once approved, to all members. Dorothy will do this.

Treasurer's report was given by Dorothy. Outstanding bill of \$95.01 to Mosquito Hunters for spraying for 7/21 concert. Once this bill is paid balance in checking account will be \$2795.02. A motion to accept the treasurer's report was made by John L, seconded by Les and passed. Joe is ready to restart work on the Audit. He has requested that the financial records be returned to him. Records were given to John L. to give to Joe.

Parks and Recreation report was given by Jason. Jason spoke about the history of the Macedonia Recreation Center and the strategic plan they have developed. He stated that the Manor should be LMHS primary focus and a more specific strategic plan should be developed detailing future use and development. He recommended a specific meeting to discuss this. His recommendations are for quotes be obtained for completion of Manor restoration. Grants can be applied for to complete the restoration. The assistance of Sam is available for grant writing. Strategic planning meeting set for Monday, August 8 at 10AM. Topics for meeting could include: why do we want members and how they can help (ie: financially and work projects), future plans for the Manor including focus (ie: tours, education, historical displays), and funding sources available.

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BUSINESS

ITEM	DISCUSSION	NEXT STEPS AND WHO
Publicity and marketing: Need to increase presence on social media, and update website.	Julie D. available to assist with marketing, David Allen to assist with also. Need to get access to website.	Deb to contact Julie. Contacting of David Allen on hold until access obtained to web site. Deb to contact Phil Long concerning website access.
Signs needed for Rummage Sale and Open Houses	Sam can work with service department to create these.	Dorothy will send flyer to Sam with information for rummage sale sign. Open house sign information has been sent to Sam.
Canopy ordered and installed	Cost about \$53.00.	Dorothy will reimburse for cost
Bed for upstairs.	Bermans are donating, currently in storage.	John and the Berman's will arrange to pick up from storage.
Corporate sponsorships need to be discussed further.	Woodcrafters International is interested.	Invite them to a future meeting to discuss. Tabled till after 8/8 mtg.
Lawn care/mulching. Gardens need to be cleaned/mulched.	Les has a potential contact. Jason said mulch is available.	Les will reach out to his contact.
Pest control needed	Rodents, bees nest, mice	Jason to provide name/number

MANOR REPAIRS-maintenance-upkeep (see operations report for more information)

<ul style="list-style-type: none"> • Dining room ceiling – work in progress • Restroom roof still leaks - on hold till flat roof repairs completed, will continue to monitor • Tuck point – estimate received, to start in the fall. Estimate is \$2000.00. Dorothy to contact. • Heat needed in dining room – tabled till repairs completed • Nest above front porch - needs to addressed, pest control needs to be contacted • Dunn Rite to start flat roof repairs on 7/29

EVENTS

EVENT	WHEN	WHO RESPONSIBLE
OPEN HOUSES	7/30, 8/28, 9/25/22 1-4 PM	Bermans will cover 7/30, 8/28
RUMMAGE SALE	8/12 9-4 and 8/13 9-3. Set up week of 8/8, will need to get tables	Everyone needed for set-up, post flyers and donate items
Flag football	Concessions start 9/10 for about 6 weeks	HELP IS NEEDED
DAR presentation in Hudson	9/10, Deb and Dorothy to present, Proceeds from raffle for fall table runner to be donated	Planning meeting on 8/8 Plan to show video
Fall fest	9/17 from 4-9 PM	Jason encouraged participation
Haunted Hallow	10/15, pass out pre-packaged popcorn	More discussion needed
Winterfest	Will LMHS participate? Decorate manor	More discussion needed

With no further business, meeting declared adjourned at 11:45 PM. Next meeting 8/23/22 at 10AM.

Dorothy Berman, Secretary

Approved _____ 8/22/2022