

LONGWOOD MANOR HISTORICAL SOCIETY (LMHS) MEETING

March 28, 2023

PRESENT: Deb Mikulski, Dorothy Berman, Les Berman, John Leben

REPRESENTING CITY OF MACEDONIA: Mayor Nick Molnar, Jason Chadock, Samantha "Sam" Edgar

REPRESENTING NORTHFIELD CENTER: Jesse Ferko, Chet Bertel, Rolfe Gripp

The March 28, 2023, meeting of the LMHS was **called to order** at 10:05 AM, by President, Deb Mikulski. The Pledge of Allegiance was recited. Guests from Northfield Center Town Hall Historical Committee were welcomed.

**President's report** was given by Deb. See agenda for additional information.

She welcomed everyone to the new year! Thanked everyone for attending the holiday luncheon. She reminded us that anyone working at the Manor must sign *city release forms* located on the front desk near sign in book. A slate of officers needs to be chosen for the 2023 year. *Positions open* for President, Vice-President, Vice-President of Operations, Secretary, and Treasurer. Per by-laws the vote is in April.

John Leben and Deb reported on Manor repairs and what is coming. John stated that *drains* have been repaired and cleaned. *Annex area* is still leaking by the lady's bathroom, suspected origin is around the second-floor windows. *Plastering and painting* was done in the pantry. He stated that he has started *drywall and paint scrapping* within the Manor and *Varnishing* in the library. Dining room ceiling plastering is completed, and he is working on painting the trim.. Deb added that requests for bids have gone out to *electricians*, need to evaluate for *chimney cap* since raccoon was found in basement, *outside clean up* and beautification is needed, *front porch* needs repairs. Over 845 volunteer hours were recorded for 2022.

**Secretary report** was given by Dorothy. The draft minutes of the November 28, 2022, meeting had been electronically sent to the officers/active members. A motion made, seconded, and passed to accept the minutes as distributed. The approved minutes will be sent to all members via email. Dorothy has submitted the annual report to the city. She thanked the Scouts for their assistance with Santa's Shed at the Winterfest.

**Treasurer's report** was given by Dorothy. Checking account balance as of 3/13/23 is \$3383.16. The treasurer's report was accepted as presented. NOPEC grant will be applied for by the City of Macedonia. Sam will start working with LMHS for the Brick-and-Mortar Grant from Ohio History Connection due in September. 990 form has been submitted. Non-profit paperwork is current till 2026.

**Parks and Recreation (P&R) report** was given by Jason and Sam.

Renovations to the Recreation Center have been completed, this has resulted in an increase of programing. The city will not be using the Manor for summer recreation this year. The city will continue removing the scrub which will result in better visibility of the Manor. This will not start until the ground is no longer wet. Upcoming Recreation events are: Acting class July 24-Aug 4, Community wide garage sale May 13-14, SpringFest will be April 22. This event will combine Earth Day, Arbor Day and city clean up. There will be food trucks, plant swaps, outdoor Zumba and more. There are plans for a SummerFest, WinterFest and Fishing Day in 2023 and possibly a car cruise in in July. Sam thanked the Scouts for their service.

**BUSINESS**

ITEM	STATUS	NEXT STEPS AND WHO
Fire Extinguishers	In compliance	FYI
Notes from the Manor	Continuing	Appear monthly in Nordonia Hills News and Rec paper
Website/Facebook pages	Have been updated	Dorothy to add calendar

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**WORK PROJECTS**

ITEM	DISCUSSION	STATUS
Outside painting	Initial work done will need more work	In progress
2 <sup>nd</sup> and 3 <sup>rd</sup> floor electricity	Requests have gone out to electricians	In progress
Dining room	See president's report	Heat tabled till work completed
West patio south overhang repairs	No update	NA
Stones around birdbath	completed	FYI
Pedestal	moved	FYI
Pull chain light for hall closet	No update	NA
Missing outlet covers	To be addressed this year	NA
CO detector	No update	NA
Security lights	No update	Need to wait for electricity work complete

**UPCOMING EVENTS**

EVENT	WHEN	WHO RESPONSIBLE
<b>OPEN HOUSES</b>	Will resume April 30 <sup>th</sup> 1-4 PM	Berman's will cover in April
<b>2<sup>nd</sup> Annual Tea</b>	May 13 at 12noon, posters and PR done	Planning in process
<b>Eastern Star Event</b>	Hosting event on May 21 at 1:30 PM	Planning in process
<b>Rummage sales</b>	Anticipate in June and August	Deb to set dates
<b>Band concert</b>	Date set for Thursday, July 20, 2023	Contract signed
<b>Season Fests</b>	Need to decide if LMHS will participate	On going
<b>Mike Olszewski talk</b>	Need to establish date	Deb to coordinate

**WORKDAY** planned for this Saturday, April 1 at 10AM. We will have Scouts present. Plans are to dust, vacuum and clean first floor, move boxes and mattress/springs to second floor and clean up outside if time permits.

**Next meeting** is Tuesday, April 25 at 10AM.

With no further business, the meeting was declared **adjourned** at 11:15AM.

Following the meeting was a time of **sharing of ideas** between guests from Northfield Center/Palmer House and LMHS. Both entities are working towards preserving our history and meeting together is a good first step. We were invited to attend the Historical Society of Old Northfield meeting this evening at 6:30 PM at the Northfield Center Town Hall.

*Dorothy*

Dorothy Berman, Secretary

Approved April 25, 2023